

Programme

Workshop on VET Mentoring 30-31/05/2017 Central Hotel, Plaka, Athens

<i>Time</i>	<i>Content</i>	<i>Method</i>	<i>Responsible</i>
30/05/2017			
10.00- 11.30	<p>Introduction Description and goals of the workshop</p> <p>Participants introduce themselves</p> <p>Definition of the role of an in-company mentor</p> <ul style="list-style-type: none"> • Tasks • Functions • Responsibilities • Code of conduct • Expectations of the mentors • Profile of the mentor 	Presentation	<p>INE – Ira Papageorgiou</p> <p>Participants</p> <p>Kontor5 – Tinka Beller</p>
11.30- 11.45	Coffee break		
11.45- 12.30	Description of the process of Mentoring : objectives, approach and activities – Tools and methods	Presentation - Experiences Case Studies	Kontor5 – Tinka Beller
12.30 – 13.00	Dealing with Apprentices	Presentation Brainstorm Experiences Case Studies	Kontor5 - Tinka Beller

	<ul style="list-style-type: none"> • Development phases and typical behaviours of adolescents • Reflect own behaviour and leadership style • Knowledge of leadership styles • Deal with difficult situations - Conflict management, decision making • Avoid conflicts or lead to a good end 		
13.00-13.15	Coffee break		
13.15 – 13.45	<p>Motivating and Consulting Apprentices</p> <p>Motivation</p> <ul style="list-style-type: none"> • Motivation techniques: possibilities and forms of the promotion of motivation • Knowledge of the significance of own behaviour (as a teacher), being a role model 	<p>Interactive working groups; case studies/ exercises;</p> <p>AIM: proposal for contents</p>	Kontor5 – Tinka Beller
13.45-14.45	Lunch / Social Time		

31/05/2017			
10.00- 11.00	Framework	Presentation	Bfw - Antonia Rabente
11.00- 11.15	Coffee break		
11.15 – 12.00	<p>Planning a training to qualify mentors:</p> <ul style="list-style-type: none"> • Principles of the training • Possible contents • Training methodology • Duration and training tools 	<p>Interactive – working group</p> <p>Aim: Proposal of contents</p>	Kontor5 – Tinka Beller
12.00 – 12.30	Conclusions		INE – Natassa Betziou